



Prescott Area Woodturners (PAW) Public Sales Event Guidelines

Per PAW *Policy 2 – Public Events*, all PAW Sellers must comply with the following guidelines from Section 4.3 of the policy.

1. (§4.3.3) Items offered for sale must be made by a member and should be partially or wholly created on a lathe. Non-lathe turned items are discouraged.
2. (§4.3.4) Sales event fees shall be paid by all sale participants and divided equally by the number of sales spaces available. Sale participants are responsible for paying their share of the sales event costs, all taxes for their sold items, and any other costs that may be required.
3. (§4.3.5) Sale participants are required to help with the setup and takedown of sales event equipment and must remove their items at the end of the sale.
4. (§4.3.6) The Public Event Coordinator may require a deposit in advance for a sales event. All participants must pay the deposit or they will not be allowed to sell at the event.
5. (§4.3.7) The number of sale participants will be based on the space available for each sales event. If there are more sale participants than available sale spaces for an event, the Public Event Coordinator will select participants by a random draw. If a participant is denied space in an event they will have the first right of refusal for participation in the next sales event.
6. (§4.3.8) The Public Event Coordinator shall prepare a sales space map for each specific event and shall assign sale participant space locations in a random draw.
7. (§4.3.9) Sales event spaces may be divided between two or more members to reduce cost or for lack of items to sell. The member assigned to a shared space is responsible for the full share of the space cost. Collection of the space cost from sub-participants is the responsibility of the member assigned to that space.
8. (§4.3.10) Sale participants shall be available during the sale to talk with interested visitors who have questions about woodturning or items on display.
9. (§4.2.11) Members who are not selling are encouraged to talk with interested visitors but should avoid obstructing access to the sales areas.
10. (§4.3.12) Sale participants must be willing to sell all items offered for sale including items for sale by other members.
11. (§4.3.13) Sale participants who do not comply with these guidelines may be barred by the Board of Directors from participating in future PAW sales events.

PAW Sales Event: _____ Date: _____

I agree to comply with these PAW Sales Event guidelines:

Printed name

Signature

Date